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**Synergies Committee Meeting #1102  
Friday, February 18, 2011 1:00 PM  
Third Floor Meeting Room, Winchester Hall**

**Agenda**

- I.     Introductions
- II.    Review of IIT Functions
- III.   Establish Future Priority of Topics for Presentation
- IV.    Closing Discussions/Comments
- V.     Next Meeting Date
- VI.    Adjourn

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Commissioner C. Paul Smith, *Vice President*, called to order a meeting of the Synergies Committee for Friday, February 18, 2011, at 1:00 p.m. Also present were Barry Stanton and David Dunn, Office of the County Manager; Karen Young, Alderman and Katie Barkdoll, City of Frederick (City); Jimmy Reeder and Dr. April Fleming-Miller, Frederick County Board of Education (BOE) and Doug Browning, Vice President, Frederick Community College (FCC).

The minutes from Tuesday, February 01, 2011, passed by unanimous consent.

There was a request to invite the municipal officials and other outside agencies to participate in the meetings.

Sherry Weakley, Interagency Information Technologies Division (IIT); Matt Bowman, City; Lori Rounds, FCC and Bill Boyer, Frederick County Public Schools (FCPS) presented a breakdown of their services and how each entity could work together to provide better service at a lower cost. They also presented 30-day goals and long-term goals.

Kristin Aleshire, Town of Myersville, requested to add roads to the list of topics to review, also scheduling software applications and public notice software applications.

Commissioner Smith requested the agencies listed for review report updates and accomplishments to the committee within 30 days of their briefing.

Hal Keller, FCPS, noted they were in the process of collecting request for proposals for "business benefits" to save on costs.

The next meeting is scheduled for Friday, February 25, 2011, at 1:00 p.m., to review warehousing functions.

The meeting adjourned at 3:15 p.m.



Mary Baker  
Recording Secretary